



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : OMEL ENTERPRISES INC.
Address : 2M. Tanangoo St., Buting, Pasig City

P.O. No. : 24-04-1153
Date : 04/04/2024
Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
Date of Delivery : _____

Delivery Term : 30 Calendar Days upon receipt of Notice to Proceed
Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	REAMS	15	Letter Head (Legal), OMEL ENTERPRISES INC. - With PLP Logo (colored) - White, 8.5 x 13 inches, 80 gsm (500 pcs per ream)	2,200.00	33,000.00
2	REAMS	15	Letter Head (Letter), OMEL ENTERPRISES INC. - With PLP Logo (colored) - White, 8.5 x 11 inches, 80 gsm (500 pcs per ream)	1,600.00	24,000.00
3	REAMS	15	Transcript of Records (security paper), OMEL ENTERPRISES INC. - 90 gsm, 8.5 x 13 inches - One side two colors with gold stamping (500 pcs per ream)	4,200.00	63,000.00
4	REAMS	16	Certificate of Registration Form, OMEL ENTERPRISES INC. - Yellow, 8.5 x 11 inches, Bristol 74 lbs - One side full color print, (500 pcs per ream)	5,040.00	80,640.00
5	REAMS	16	Grade Report Form, OMEL ENTERPRISES INC. - Yellow, Bristol 74 lbs - One side full color print - 500 pcs per ream, 8.5 x 5.5 inches	4,200.00	67,200.00
6	BOXES	10	Letter Envelope with Logo, OMEL ENTERPRISES INC. - #10 white mailing envelope - 4-1/8 x 9-1/2 inches, With PLP Logo (colored) 500 pcs / box	2,160.00	21,600.00
7	BOXES	10	Long Brown Envelope with PLP Logo, OMEL ENTERPRISES INC. - Brown with PLP Logo (colored) 500 pcs / box - 10 x 15 inches	5,400.00	54,000.00
8	REAMS	12	Copy of Grades, OMEL ENTERPRISES INC. - 90 gsm, 8.5 x 13 inches - One side colors (500 pcs per ream)	3,000.00	36,000.00

Control No. **5445** SUBTOTAL : **Php 379,440.00**

Total Amount in Words Three Hundred Seventy-nine Thousand Four Hundred Forty Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :
OLIVER B. ROMERO
(Signature over printed name of Supplier)
4/18/24
Date

Very truly yours,
VICTOR MA REGIS N. SOTTO
(Authorized Official)
City Mayor

Requisitioning Office/Dept. :

GLICERIO M. MANINGAS
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : 503,640.00
OBR No. : 100-2024-02-0019-
3523



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : OMEL ENTERPRISES INC.

P.O. No. : 24-04-1153

Address : 2M. Tanangco St., Buting, Pasig City

Date : 04/04/2024

Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office

Delivery Term : 30 Calendar Days upon receipt of Notice to Proceed

Date of Delivery : _____

Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
9	REAMS	15	Diploma Paper-, OMEL ENTERPRISES INC. - Translucent 140 GSM, one side gold stamping (500 pcs per ream) 8.5"x 12"	5,400.00	81,000.00
10	REAMS	10	Honorable Dismissal Form, OMEL ENTERPRISES INC. - 8.5 x 11 inches, Yellow - 100 gsm, Colored printing of PLP Logo, 500 pcs / box Please see attached samples. * Purchase Order shall cover all the items found in the attached Request for Quotation, Terms of Reference, Technical Specification and Bid Bulletin/s if any.	4,320.00	43,200.00
***** Nothing Follows *****					

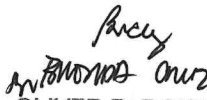
For Printing of University Registrar's Forms for the use of Pamantasan ng Lungsod ng Pasig

Control No. **5445**



GRAND TOTAL : Php 503,640.00

Total Amount in Words *Five Hundred Three Thousand Six Hundred Forty Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme : 
OLIVER B. ROMERO
(Signature over printed name of Supplier)
4/18/24
Date

Very truly yours,


VICTOR MA REGIS N. SOTTO
(Authorized Official)
City Mayor 

Requisitioning Office/Dept. :


GLICERIO M. MANINGAS
(Authorized Official)

Funds Available :


JUVY A. CUENCO
Chief Accountant 

Amount : 503,640.00

OBR No. : 100-2024-02-0015-
3323